



Ketchikan MUSEUMS

TONGASS HISTORICAL MUSEUM
TOTEM HERITAGE CENTER



Museum Advisory Board September 20, 2022, 4:30 p.m. Tongass Historical Museum

- 1. Call to Order**
- 2. Roll Call**
- 3. Communications**
 - a. Director's report (p. 2)
 - b. Welcome Alma Parker and Austin Otos
 - c. *Mission Moment: Tongass Historical Society MOA*
- 4. Persons to be Heard**
- 5. Consent Agenda**
 - a. Approval of April 19, 2022 meeting minutes. No May quorum/No July mtg (p. 10)
- 6. Old Business**
 - a. none
- 7. New Business**
 - a. Election of Vice Chair
 - b. Facilities updates: THC notes (Anita), Museum collections tour (Hayley)
- 8. Advisory Board Comments**
- 9. Adjournment**

Next Regular Meeting: November 15, 2022 at 4:30 p.m., Tongass Historical Museum
Please send any agenda requests to Anita at least 10 business days prior to our meeting.

*Ketchikan Museums collect, preserve, interpret and creatively share the history and culture
of our region to serve, educate, engage and enrich our community.*



Museum Report: May – August 2022

Public Hours:

Summer hours were 8:00 a.m. – 5:00 p.m., daily.

Facilities

The Tongass Historical Museum and the Totem Heritage Center safely house the collection and inspire our visitors to honor Ketchikan’s history and heritage.

Goals	Objectives
Continue facility improvements	Develop Facilities Plan <ul style="list-style-type: none"> Analyzed bug traps to assess effect of partial THM duct cleaning
	Upgrade HVAC systems <ul style="list-style-type: none"> Postponed to 2024 due to budget restrictions.
	Install Fire Suppression systems <ul style="list-style-type: none"> Postponed to 2024 due to budget restrictions.
	Integrate technology where appropriate <ul style="list-style-type: none"> Upgraded KPU’s Meraki system at both buildings.
	Identify and implement additional ADA improvements <ul style="list-style-type: none"> THC back ramp completed.
	Address vandalism and safety issues <ul style="list-style-type: none"> Installed 2 additional security cameras at THM. A major oil leak in a homeowner’s fuel tank near THC carried fuel into the culverts and stream near THC. The homeowner has taken full responsibility. The Coast Guard has put absorbents in several locations, including near THC, and will be working to clean up the rest of what they can.
	Plan for future Capital Improvement Projects <ul style="list-style-type: none"> 2023 – 2027 CIP Plan includes THM Exterior Envelope Phase III (window design), THM HVAC design, THC gutters, totem pole maintenance and additional security measures in 2023. Public Works plans to do THC culvert work Fall 2022.
Continue exterior improvements	Create landscaping plan with public art
Address collection storage needs	Provide suitable off-site collections storage <ul style="list-style-type: none"> Monitoring large object storage at storage unit. Assessing other storage options.
	Improve collections storage

Collections Stewardship

Collections are safe, organized and accessible. Collection stewardship procedures meet or exceed best practices as defined by the American Alliance of Museums.

Goals	Objectives
Strengthen stewardship of the collection	Build routine practices <ul style="list-style-type: none"> • Temp/ rH monitoring and bug trap replacement resumed. • Maintained regular collections meetings. • Processed 30 loans from 12 lenders for “Ketchikan at the Fair.” Sent insurance report to Finance.
	Process new donations efficiently <ul style="list-style-type: none"> • Acquisition Review Committee met 3 times May-Aug <ul style="list-style-type: none"> ○ Total accepted offers = 23, including James & Lillian Leask Memorial totem pole, historic photographs, cannery signs, Malaspina print, KRBD pins, bentwood box, and <i>Uncharted Distillery</i> bottles. ○ New donations received = 25 ○ Purchases made = 3 (Includes 5 books for research libraries)
	Policy development <ul style="list-style-type: none"> • Began developing procedures for cataloging • Drafted language for Memorandum of Agreement to caretake clan property
	Catalog new donations and update existing records <ul style="list-style-type: none"> • Created 554 new catalog records
	Renew THS MOA <ul style="list-style-type: none"> • Drafted a revised version of the MOA, discussions pending
	Refine collections
	Disaster planning <ul style="list-style-type: none"> • Hayley attended in-person disaster training in Juneau, May 23-27. The training included a live burn and assisting with cleanup afterwards, fire extinguisher training, and consultations with conservators. • Finalized and hung 2 Quick Guides at each building • Full Disaster Plan is being edited • An emergency light was installed in Collections Prep at THM.
Utilize volunteers and interns <ul style="list-style-type: none"> • Penske McCormack completed 10-week internship June 13- Aug 23. Their internship included cataloging and scanning new donations, scanning totem pole photos, and organizing research of THC totem poles. • Linda Hall volunteered 97 hours (May 20- Aug). 	
Conduct inventory	Develop and implement inventory strategies <ul style="list-style-type: none"> • Inventoried telephone book collection. Next steps include culling duplicate copies. • Inventoried American Indian Art magazines, pending offer to transfer duplicate set to another institution.
Increase access to the collection	Digitize collection and share with public (Ex: Virtual Exhibit, PastPerfect online, Artifact of the Month) <ul style="list-style-type: none"> • Wrote 4 monthly Artifact of the Month articles for Ketchikan Daily News

	<ul style="list-style-type: none"> • Provided content for newsletter, e-newsletters, and social media • Created Virtual Exhibit to share digitized Kayhi yearbooks from 1950 to 2020. Strategizing multiple Virtual Exhibits for fall/winter rollout • 2021 CMF Grant to digitize unstable media was returned with approximately 500 hours of oral histories, school band performances, language recordings, and video footage
	<p>Improve physical and intellectual access to collections</p> <ul style="list-style-type: none"> • Research requests and photo orders received = 80. We have been assisting PeaceHealth with research for their 100 year celebration in 2023. We are also researching institutional records to learn more about canoe fragments at THC and the Main School railing.
	Organize institutional records
Increase our capacity as a community resource	<p>Oral Histories</p> <ul style="list-style-type: none"> • One oral history interview accepted for collection.
	Build education collection for hands-on use
	<p>Create research resources</p> <ul style="list-style-type: none"> • Began culling research materials irrelevant to our mission from the Vertical Files. Shifted 10 filing cabinets worth of material to help make cabinets more accessible. Added 2020-2021 COVID-19 research materials.
Provide care for totem poles	<p>Manage Ketchikan Museums, City of Ketchikan, and State collections</p> <ul style="list-style-type: none"> • Acquired the James and Lillian Leask Memorial Totem Pole and had it installed on the THC campus.
	Support restoration efforts
	<p>Be a resource for totem pole research</p> <ul style="list-style-type: none"> • See note on Penske’s internship, which included organizing research on THC’s totem poles. Teresa’s research has paused for the summer. • Reviewing Viola Garfield’s archival collection at the University of Washington library. Garfield wrote the book, “Wolf and the Raven.”

Programs

Provide meaningful museum experiences for diverse audiences, which honor stories, build connections, and inspire life-long learning.

Goals	Objectives
Celebrate THC’s 50th anniversary (2026)	<p>Celebration and discussion of totem poles moving forward</p> <ul style="list-style-type: none"> • Anniversary events considered in oral history interviewee selections
Maintain the Native Arts Studies Program	<p>Provide high-quality classes</p> <ul style="list-style-type: none"> • Advisory Committee approved suggested NASP classes; 2022-2023 class planning in process • Dave Ketah volunteered to lead a summer Tin’aa making class, 12 students, June
	Develop new instructors
Develop school outreach	Develop and implement framework for targeted school outreach (3 rd THC, 5 th THM, 9 th AK Studies, Nat’l History Day)

	<ul style="list-style-type: none"> • Hosted 41 Houghtaling 4th graders at both THC and THM in early May • Hosted 38 kindergartners from Fawn Mountain at THC in early May • Hosted ~10 5th – 8th graders from RYC at THC in July <p>Develop a HS Internship program targeting youth for future museum careers? (MCR)</p>
Build Oral History Program	<p>Implement Oral History (OH) program</p> <ul style="list-style-type: none"> • <i>History Aloud</i> continued on KRBD
Offer an excellent visitor experience	<p>Hire and train tour guides</p> <ul style="list-style-type: none"> • Budget for 7 FT tour guides. Hired and trained 2 FT, 3 PT tour guides. • Museum Attendant Teresa DeWitt worked FT as a tour guide at THC this summer
	<p>Provide a schedule of demonstrating artists</p> <ul style="list-style-type: none"> • Dave Ketah volunteered to demonstrate mask carving, June 20-30
	<p>Offer updated Exhibit Guide</p> <ul style="list-style-type: none"> • Evaluating format for 2023
Offer exhibit-responsive programming	<p>Offer Museum Middays</p> <ul style="list-style-type: none"> • In May, <i>Historic Preservation: People Saving Places</i> with guests from Historic Ketchikan Inc. and Welsh Whiteley Architects in celebration National Historic Preservation Month.
Initiate Volunteer Program	<p>Develop Docent program</p>
Offer responsive community programming	<p>Meet/Facilitate Community Requested Opportunities Civic Clubs/Organization Speaking Engagements</p> <p>Create Opportunities to invite community members into our spaces</p> <ul style="list-style-type: none"> • Hosted a presentation, video, dance, and Q&A with the Jingle Dress Project at THM on Aug 9. The audience overflowed the Programs Room.
Provide professional-level programs	<p>Host Museums Alaska Conference or other opportunities</p> <ul style="list-style-type: none"> • Hayley and Erika Jayne are signed up to lead a Museums Alaska presentation in September on the History Afloat program.

Outreach

Outreach efforts will increase the awareness and advocacy of Museum resources and will integrate new digital platforms.

Goals	Objectives
Continue to develop distinct branding	<p>Develop a style guide and templates</p> <ul style="list-style-type: none"> • New yellow cedar sign installed on Deermount Street. Issued a RFP for a carved panel to be mounted on the top. • Creating new totem pole signs for Chief Johnson and Leask poles
Provide numerous platforms for	<p>Develop user-friendly, content-rich website</p> <ul style="list-style-type: none"> • Phase II website updates May-August
	<p>Utilize social media to engage varied audiences</p>

community engagement online	<ul style="list-style-type: none"> • Ketchikan Museums YouTube channel populated with this season’s Museum Midday and History of Northwest Coast Art History presentations
	Utilize video to document collections and programs <ul style="list-style-type: none"> • Trying to plan at least a couple virtual hybrid classes for NASP 2022-23, making classes accessible with various students’ needs.
	Utilize website/Past Perfect to make Oral History Program more accessible
Produce marketing materials targeted to cruise ship passengers	Outline Visitor experience <ul style="list-style-type: none"> • Staff will meet at end of season to discuss needs for next season.
	Partner with KVB, KDN and others to disseminate info about museums <ul style="list-style-type: none"> • First season participating in KVB’s Tourism Best Management Practices, a voluntary compliance program Strategize “Guerrilla marketing”
Produce relevant publications	Produce annual report <ul style="list-style-type: none"> • Completed in 2022 Winter newsletter
	Create and disseminate monthly email newsletter <ul style="list-style-type: none"> • E-news sent out 1st week of each month
	Create Exhibit guides/brochures <ul style="list-style-type: none"> • After THC brochures are used up in 2022, revise to match branding
	Promote events, programs and exhibits <ul style="list-style-type: none"> • Ongoing via social media, monthly enews, monthly KTKN and KRBD reports

Exhibitions

Exhibitions engage diverse audiences with our authentic and unique history and heritage.

Goals	Objectives
Establish Exhibit Plan and Guiding Principles	Develop consistent identity and messaging within exhibits and interpretation
	Exhibit Plan and Guiding Principles Doc
Develop and implement evaluation tools	Evaluation of Core Exhibits <ul style="list-style-type: none"> • Implemented a mixed-methods evaluation including visitor observations, interviews, and surveys.
	Evaluation of Featured Exhibits <ul style="list-style-type: none"> • Implemented a mixed-methods evaluation including visitor observations, interviews, and surveys.
Seek ways to build upon the successes of Core Exhibits	Exhibition maintenance
	Improve Access to Cases <ul style="list-style-type: none"> • Submitted final Grant-in-Aid grant report for exhibit case retrofits
	Prioritize Light Levels
	Develop exhibit cleaning schedule
	Produce exhibit guide for THM – complete for 2022
	Complete THC Phase II and III <ul style="list-style-type: none"> • THC Advisory Cmte provided feedback on concepts and text for Cultural Identity Panels. Beginning mockups for panels.

	<ul style="list-style-type: none"> Met with local metal worker to discuss the design and construction of two label rails for the canoe at THC. This will provide interpretation for the canoe as well as create physical barrier to protect the canoe.
	Work with Programs to Develop Implement Program Tie-ins for Core Exhibits
Develop relevant Featured Exhibits and bring Traveling Exhibits to Ketchikan	Featured Exhibit <i>Sustaining Community: How We Gather and Why it Matters</i> <ul style="list-style-type: none"> Conducting visitor evaluations for featured exhibit. Confirmed <i>Cruisin' the Fossil Coastline</i> to open in March 2023. <i>Ketchikan at the Fair</i> featured local art from the SE AK Fair (Aug 13-Sept 4)
	Traveling Exhibits <ul style="list-style-type: none"> Established partnership with the Ketchikan Public Library to host <i>Illustrating Alaska: Artists Making Children's Books</i>, a pop-up exhibit presented by the Alaska State Museum in March 2023.
	Develop 3 year exhibition schedule <ul style="list-style-type: none"> 2022 THM: <i>Sustaining Community: How We Gather and Why it Matters</i> 2022 THC: Instructor Student Case, Cultural Identity Panels, Canoe 2023 THM: <i>Cruisin' the Fossil Coastline</i> (Ray Troll Traveling Exhibit) 2023 THC: Instructor Student Case, Side Gallery Panels, Pit Rail Cases 2024 THM: <i>The Working Waterfront</i> 2024 THC: Instructor Student Case, Totem Pole Labels (interior)
	Work with Programs to Develop Implement Program Tie-ins for Featured and Traveling Exhibits Featured Exhibit <ul style="list-style-type: none"> Program tie-ins and interactives for <i>Sustaining Community</i> <ul style="list-style-type: none"> Questions posed to visitors reinforcing exhibit themes of sense of place, creative expression and entertainment, responsibility, and resiliency. <ul style="list-style-type: none"> Recording responses and information for the Wellness Coalition to develop community responsive programming. Traveling Exhibits
Increase online presence by developing engaging Virtual Exhibits	Produce a Virtual Exhibit (VE) for Featured Exhibits Open 1st Friday of March, annually - complete
	Produce Virtual Exhibits <ul style="list-style-type: none"> On-going monthly additions made for Artifact of the Month. Working with Chuck Slagle and Don Dawson to develop a commercial aviation VE highlighting the history of each aviation company in Ketchikan. Developing a Totem Pole VE and Mapping the Landscape VE
Facilitate interpretation outside of the Museums – the Community is an extension of our exhibits	Develop Exterior Ethnobotany Trail Interpretive Panels at THC <ul style="list-style-type: none"> Pilot project and mockups moved to spring/summer 2023. Continuing research and development.
	Integrate Components of Featured and Traveling Exhibits in the Community
	Participate as requested in opportunities to integrate historical interpretation into the community

	<ul style="list-style-type: none"> • Salmon Walk: Reviewed submitted proposals for Salmon Walk design RFP and selected Corvus Design, Inc. The Salmon Walk will provide historical, cultural and ecological interpretation along the creek.
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Administrative

The administrative team is responsible for strengthening organizational capacity and sustainability.

Goals	Objectives
Provide professional development	Provide at least one training opportunity for each staff member annually. <ul style="list-style-type: none"> • Several staff participated in Museums Alaska’s 6-part webinar series, “Strengthening Museum Relationships with Indigenous People.” • Hayley continues to serve on the Patricia Roppel Scholarship Review Committee and the Alaska Art Fund grant review committee.
Review and Refine files, protocols and standards	Maintain most current materials, protocols, and standards, while properly archiving out-of-date items. (SB) COMPLETE Streamline Admin Procedures where possible. (SB) ONGOING
Facilitate effective communication between staff	Staff is clear on roles and responsibilities. <ul style="list-style-type: none"> • Weekly staff meetings
Facilitate collaboration to grow opportunities	Grow partnerships needed to increase effectiveness <ul style="list-style-type: none"> • Working with Historic Ketchikan on Colorful Characters signage grant. • Working with True North Sustainable Development Solutions on Historic Preservation Plan grant.
Inspire a positive workplace culture	Model open communication and build an effective team
Provide effective leadership	Facilitate and monitor goals and empower a team who is committed to those goals <ul style="list-style-type: none"> • Meet regularly to review 2022 priorities and coordinate efforts.
Provide for an effective Museum Advisory Board	The composition, qualifications, and diversity of volunteers enable it to carry out the museum’s mission and goals.
Maintain good standing with the Tongass Historical Society	Provide support as needed Renew MOA
Facilitate evaluation at all levels	Ensure we are meeting best practice guidelines
	Track and analyze participation metrics <ul style="list-style-type: none"> • Reviewed monthly.
	Review strategic planning process and correct course as needed

Capital Development

We will utilize additional funding opportunities for support beyond our municipal operational budget.

Goals	Objectives
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Secure additional funds for opportunities beyond operations	Annually submit application for Collections Mgmt grant <ul style="list-style-type: none"> All materials received for 2021 grant, final invoice sent. In the process of writing the grant report to close out the grant.
	Annually submit application for Grant-in-Aid <ul style="list-style-type: none"> 2022 grant application for THC workshop upgrades was not successful.
	Submit application(s) for Alaska Art Fund (formerly Art Acquisition Fund) <ul style="list-style-type: none"> Working with artist Terry Leberman on THM stained glass panel design featuring Ketchikan Creek.
	KIC Esther Shea Cultural Studies scholarships for NASP students <ul style="list-style-type: none"> Working with Cameron at KIC who provides class scholarships.
	Review grant opportunities <ul style="list-style-type: none"> Awarded summer 2022 Collections intern through grant received by State Museum and Museums Alaska. Arranged for intern lodging.

Attendance for May - August 2022

Total THC visitors: 21,040

Total THM visitors: 31,148

Virtual:

- o Ketchikan Museums website: 6,424 visitors
- o Virtual Exhibits: 1,785 users
- o Past Perfect Online (selections from the collection): 687 users
- o Facebook: Analytics collection has changed and there is no accurate way to track analytics at this time.
- o Instagram: 370 likes or comments
- o You Tube: 788 views (On May 5th we hit over 10,000 views on our You Tube since our channel debut in Oct 2021)
- o Google Searches/Google Map interactions to date, 2022: 33,755 THC: 13,472 THM

Museum Advisory Board
Meeting Minutes *UNAPPROVED DRAFT*
Date: 04-19-2022

1. Call to Order

The meeting was called to order at 4:37 p.m. at the Tongass Historical Museum.

2. Roll Call

Advisory Board Members Present:

(x) Michele Zerbetz Scott, Chair

(Vacant) Vice Chair

(x) Laurie Pool, Secretary

(absent) Christian Dalton

(excused) Teri Hoyt

(x) Chet Hugo

(excused) Janalee Gage, City Council

(x) Carrie Starkey, 4:35 pm

(absent) Austin Otos, Borough Assembly

(excused) Gloria Burns, THC Adv. Cmte rep.

(x) Alex Kramarczuk

(x) Jeanne Sande

(excused) Alma Parker

Museum Staff Present:

Anita Maxwell, Director

Marni Rickelmann, Sr Curator of Programs

Stacy Brainard, Administrative Secretary

Public Present: Hawkeye Hugo

3. Communications

6. Director's Report

Anita Maxwell presented her report. She highlighted that Dawson Construction is currently working on rebuilding the back ramp at the Totem Heritage Center (THC). Due to the scope of the project, they anticipate the ramp being completed by June. She also reported that several bouts of vandalism have occurred at the Tongass Historical Museum (THM) and THC, including pushing over the porta potty at the ramp construction site twice, flagging being torn out, and the THC sign on Deermount being destroyed by a juvenile with a shovel. Anita also highlighted that TekIndoor Environmental is currently working on duct cleaning at THM. Because of budget constraints, this project will be broken out in two week intervals, once a year for the next several years until both THM and THC have been cleaned.

Anita commended Marni Rickelmann and Erika Jayne Christian for their work with this past season of the Native Arts Studies Program. This season also included a new History of Northwest Coast Art speaker series, which was very well received. This series is available to watch on the Museum's You Tube channel. She wrapped up her report with commenting that the *Sustaining Community* exhibit has opened and the museum has received great feedback on the exhibit.

Chet Hugo commented that he watched the NASP Tool Making videos on the Museum's You Tube channel. Marni replied that those videos included THC videos and videos created by the instructors.

Carrie Starkey asked about the Board's previous conversation to write a letter to the City Council regarding the vandalism downtown. Anita replied that the Board's concerns were added to the community homeless conversations.

Michele Zerbetz Scott asked if the THC sign would be covered under the City's insurance. Anita reported that the vandalism has been reported and the police have a juvenile they believe may have done the damage. Anita is working with Coastal Tree Works for the wood to build a new sign structure. The Museum will work with SignPro to design and

produce a new sign. The THC Advisory Committee will be asked to work with a local carver to accent the new sign as well.

Michele also asked about the landscaping plan for THC. Anita reported that Ryan McHale is working with Naomi Michaelson and Barbara Morgan to design landscaping with plants native to the area. Michele commented that it might be a project the Garden Club would be interested in.

Michele asked about the status of the Stamp Mill site. Anita replied that due to understaffing and the amount of money it would cost to build the infrastructure and move it, and to get it fixed, it has been decided to not move forward at this time.

7. *Stanton resignation*

Peter Stanton submitted his resignation from the Advisory Board. He is taking a year sabbatical from his teaching position and concentrating on writing a book about Tlingit history. Anita reported that Alma Parker has been appointed by Mayor Kiffer to fill Peter's vacant position. Anita also reported that Austin Otos has been assigned as the Ketchikan Gateway Borough Assembly representative.

8. *Mission Moment: Native Arts Studies Program's Certificate of Merit, class hybrids*

Marni Rickelmann gave a report regarding the Native Arts Studies Program (NASP) and the changes that have occurred since the pandemic. The 2020-2021 class season transitioned to be all virtual classes. While this was a huge learning experience for the students, the instructors, and the staff, it did open up these classes to a larger audience outside of Ketchikan. Students were able to participate from British Columbia, Portland, Seattle, and Prince of Wales. It also created the ability to work with instructors from other locations without having to spend the extra money to bring them onsite for a few weeks. The 2021-2022 class season became a hybrid. Some classes allowed students to still participate virtually while other students were present in class. Virtual classes create additional work for staff and take up a lot more staff time. This option will need to be evaluated further to determine if it is feasible to maintain in the future.

The THC Advisory Committee is discussing how to grow more instructors for the NASP classes. There is a generational gap between the master artists and the younger generation that have not been deemed ready to teach. In addition, the museums do not have the budget to pay instructors what they can make elsewhere. Bringing in instructors from off island can be cost prohibitive due to housing, lodging and transportation costs. Marni commented that there is potential of looking at grants to fund additional instructors or an artist in residence. There may also be a way for instructors to have an apprentice during their classes.

The Advisory Committee is also looking at the Certificate of Merit (COM) program and perhaps holding a ceremony in the next year based on where students are in the process. This program was started in the 1980s and awards a COM in various areas of Native Arts Studies. Students must complete specific classes and present their work to a committee for approval before receiving their COM. Sealaska Heritage Institute and the University of Alaska also have Native Art Studies classes. There is much discussion about how these various entities can work together to accept each other's classes in regards to reaching certification level. Michele asked what the benefit of having a COM is. Marni indicated that is a great resume builder for grants and opportunities, it can assist an artist with getting their art into galleries, and it can give an artist more credibility if they want to teach.

Chet Hugo asked how to find out what classes are held when. Marni replied that, in the past, classes were generally announced at the Totem Heritage Center Open House in September. Staff is working on making this more accessible, perhaps by allowing online registration through the Museum web site. The schedule is always available at KetchikanMuseums.org plus posted to the THC Facebook site.

4. Persons to be Heard

None

5. Consent Agenda

a. *Approval of September 21, 2021 regular meeting minutes*

Chet Hugo moved to approve the meeting minutes, seconded by Carrie Starkey, motion carried unanimously.

6. Old Business

a. *Exhibit Schedule Update*

Ryan McHale, Curator of Exhibits, was not able to be present at the meeting. Anita presented a written report from Ryan, highlighting several items in the report. Five Star Finishing will begin display case retrofits on April 22nd. This project is funded by a State mini-grant and will allow better access to the displays for monitoring and cleaning purposes. In addition, Ryan is working on submissions for the THC Instructor/Student case 2022 updates. He is also working with the THC Advisory Committee to discuss updates to the interpretive panels and to add interpretive rails around the canoe.

Ryan's report also included the tentative schedule for the THM Feature Exhibit space. The 2023 exhibit will be Ray Troll's *Cruisin' the Fossil Coastline* and 2024 will be *Working Waterfront (working title)*. In addition, 2026 will be the 50th anniversary of the Totem Heritage Center and staff is already planning for this exhibit.

Michele asked about the policies and procedures for the community to use the THM Program's space. Anita indicated staff is still working on this and will work with Board member Alex Kramarczuk to review the proposal.

7. New Business

a. *Historic Commission Grant Updates: Historic Preservation Plan, Colorful Characters*

Anita reported on the two \$24,000 grants that the Historic Commission has received through the State Historic Preservation Office. The first grant is to work towards a Historic Preservation Plan. This plan is not required, but is tremendous help when seeking additional funding/grants to preserve historic properties. It also helps to prioritize properties that should be preserved. The Historic Commission is working with consultant True North Sustainable Development Solutions. There will be a virtual community meeting on Monday, April 25th, at 6:00pm with True North. Anyone who is interested in historical preservation is invited to attend virtually. There will be an additional meeting in June.

The other grant is to create 10 additional "Colorful Characters" signs. Historic Ketchikan is working with private business owners to review the draft signs. Michele commented that the Pioneers of Alaska are currently reviewing the draft sign for the Pioneer Hall. Anita gave kudos to Erika Brown for her work with Historic Ketchikan in providing photos and history that is accurate and compelling. The deadline for this grant is August 31, but, due to difficulty getting materials and meeting shipping deadlines, the new signs may not be installed until next spring. Jeanne Sande commented that the First Lutheran Church should also be considered for these projects. They are in much need of repairs for their church.

b. *Salmon Walk Overview*

Anita will have more information at the May Museum Advisory Board meeting. She reported that the Salmon Walk was conceived by artist Ray Troll. Last winter, Royal Caribbean made a large donation to help fund the project. Representatives from Royal Caribbean will be in town in May to tour the proposed area. Anita showed the Board the three different artistic fish that will be used in 24 spots along the walk. Some of the spots will also include interpretive panels. Again, due to time constraints with manufacturing and shipping, the final installation may not happen until next spring. Alex asked if the panels will include any type of technology aspect and Anita replied that they will have QR codes that people can scan for more information the creek and the salmon.

8. Advisory Board Comments:

Carrie commented that there is a lot of information to take in and that a lot happening. She also commented that the Exhibit Opening felt so good. It was a great turnout and it was so good to see people out and about. She also liked the giveaway boxes and felt that added to the excitement of the evening.

Jeanne commented that she appreciates meeting in person and that it's a much easier to get ideas and feed off of each other. She also loves the idea of the Salmon Walk.

Chet thanked everyone for their participation on the Board.

Alex echoed everyone's previous comments and added that he feels like the freeze is beginning to thaw. He also likes that technology is being incorporated into new signage.

Laurie commented that she has enjoyed the online presentations and feels like the Museum is able to reach a farther audience with the online presence. She also enjoyed the exhibit opening and felt like it was a community event.

Michele gave Kudos to Stacy and the Museum staff for providing historical information to the garden club. She also commented on Museum doing outreach after the garden club kept referring to the Museum as the Library. She gave kudos to Erika Brown for her work on finding pictures for the Pioneer Hall. She also wanted to publicly thank Chuck Slagle for his vision about need to have a virtual presence and his push for that.

The next regularly scheduled meeting of the Museum Advisory Board is May 17, 2022, at 4:30 pm.

9. Adjournment

The meeting adjourned at 5:45 pm.

Respectfully prepared by Stacy Brainard

All Museum Advisory Board meetings are recorded. If you would like access to these recordings, please contact Stacy Brainard, Administrative Secretary at 225-5600 or stacyb@ktn-ak.us